

2018-19 Verification Worksheet Independent Student

PLEASE PRINT CLEARLY

Your 2018–2019 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that before disbursing Federal Student Aid, we must ask you to confirm the information you reported on your FAFSA.

To verify that you provided correct information, the Office of Financial Aid at American Career College will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences, your FAFSA information may need to be corrected. You must complete and sign this worksheet, attach any required documents, and submit the form and other required documents to the Office of Financial Aid at American Career College. We may ask for additional information. If you have questions about verification, contact the Office of Financial Aid as soon as possible so that your financial aid will not be delayed.

A. Independent Student's Information

Last Name	First Name	Student's School ID Number
Home Phone (INCLUDE AREA CODE)	Alternate or Mobile Phone Number	
Student's Email Address		

B. Independent Student's Family Information

- ▶ Yourself
- ▶ Your spouse, if you are married.
- ▶ Your children (and your spouse's children, if married), if you will provide more than half of their support from July 1, 2018, through June 30, 2019, even if they do not live with you.
- ▶ Other people if they now live with you and you provide more than half of their support and will continue to provide more than half of their support through June 30, 2019.

If any household member who will be enrolled at least half time in a degree, diploma, or certificate program at an eligible postsecondary educational institution any time between July 1, 2018, and June 30, 2019, note the name of the college or university.

Full Name	Age	Relationship	College	Will be Enrolled at Least Half Time
Marty Jones (example)	20	Self	American Career College	Yes

Note: We may require additional documentation if we have reason to believe that any of the information above is inaccurate.

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Independent Student

Student's Name

ID

C. Independent Student's Income Information to be Verified

Instructions: The information below applies to both student and spouse if married. Notify the financial aid office if there has been a change in your marital status since December 31, 2016.

- 1. IRS TAX RETURN FILERS:** Complete this section if you, the student (and if married, your spouse) filed or will file a 2016 income tax return with the IRS. The best way to verify income is by using the IRS Data Retrieval Tool that is part of FAFSA on the Web. In most cases, no further documentation is needed to verify 2016 income information that was transferred using the IRS DRT if that information was not changed by the FAFSA filer.

If you are married and you and your spouse filed separate 2016 tax returns, the IRS DRT is not an option and 2016 IRS Tax Return Transcripts must be provided to American Career College's Financial Aid Office. If you (or your spouse, if married) filed, or will file, an amended 2016 IRS tax return, you/your spouse must provide a signed 1040x Amended US Income Tax Return.

Check the box that applies:

- The student (and, if married, my spouse) have used the IRS Data Retrieval Tool in FAFSA on the Web to transfer my/our 2016 IRS income information into the student's FAFSA.
- The student (and, if married, my spouse) have not yet used the IRS Data Retrieval Tool, but I/we will use the tool to transfer my/our 2016 IRS income information into the student's FAFSA.
- I, the student, am unable or choose not to use the IRS Data Retrieval Tool in FAFSA on the Web, and instead will provide the school with 2016 IRS tax return transcript(s) for myself (and if married, my spouse).
- 2. TAX RETURN NONFILERS**—Complete this section if you, the student (and, if married, your spouse), will not file and are not required to file a 2016 income tax return with the IRS. You and/or your spouse must provide confirmation of nonfiling from the IRS or other appropriate tax authority.

A. Check the box that applies:

- The student (and/or, if married, the student's spouse) was not employed and had no income earned from work in 2016.
- The student (and/or the student's spouse if married) was employed in 2016 and has listed below the names of all employers, and the amount earned from each employer in 2016. Attach copies of all 2016 W-2 forms issued to you (and, if married, to your spouse) by employers. List every employer even if the employer did not issue an IRS W-2 form.

B. Check the box that applies:

- Confirmation of non-filing is attached or was already submitted to the American Career College Financial Aid Office.
- Confirmation of non-filing will be provided later.

Employer's Name	2016 Amount Earned	W-2 Recieved?
Suzzy's Auto Body Shop (example)	\$2,000 (example)	Yes

D. Certification and Signatures

I certify that all of the information reported on this worksheet is complete and correct. The student must sign this worksheet. If married, the spouse's signature is optional.

Warning: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

Student's Signature

Date

Spouse's Signature

Date