

# Financial Aid Cost of Attendance Appeal

american  
career  
college

PLEASE PRINT CLEARLY

Student Name \_\_\_\_\_

Student ID \_\_\_\_\_

## Important Notes:

- ▶ Review Cost of Attendance (COA) figures available in the financial aid award letter prior to submitting a COA appeal to determine if appeal would be beneficial.
- ▶ **Approval of appeal does not guarantee receipt of additional aid.**
- ▶ Appeals will be approved on an academic year basis.

## Required for all appeals:

- ▶ **A signed, detailed letter** describing the reason for the appeal.
- ▶ **Documentation** supporting the type of appeal listed below.

Please check the item(s) listed below that you wish to appeal and attach the requested documentation.

REASON FOR APPEAL	DOCUMENTATION REQUIRED
<input type="checkbox"/> Child care expenses that exceed COA amount	Invoice or letter on letterhead from the child care provider stating the total cost of child care for each child listed on the FAFSA
<input type="checkbox"/> Transportation expenses exceed Transportation component of COA	Explanation of travel and documentation of round trip miles (internet map site documentation recommended)
<input type="checkbox"/> Housing exceeds Room and Board component of COA	Copy of mortgage or lease
<input type="checkbox"/> Books and supplies exceed current COA	Receipts for required books, supplies, and equipment
<input type="checkbox"/> Medical expenses that exceed income protection allowance	Copies of cancelled checks or receipt from medical providers showing bills paid

If I purposely give false or misleading information, I may receive a fine, prison sentence, or both. By signing this form, I certify that all information is complete and correct.

Additional amount requested for an academic year: \$ \_\_\_\_\_

Academic Year Begin Date \_\_\_\_\_ Academic Year End Date \_\_\_\_\_

Student's Signature \_\_\_\_\_

Date \_\_\_\_\_

## FOR OFFICE USE ONLY

Approved

Denied

Amount Approved \$ \_\_\_\_\_

## Reason for denial:

\_\_\_\_\_  
\_\_\_\_\_

FAO Signature \_\_\_\_\_

Date \_\_\_\_\_